

Dates- 2018

December 3rd 8:30 - ????

Offload 1 Semi of decorations - hang snowflakes on ceiling and drapery against the walls where needed while the room is empty. Load in any of the decorations after the porters have cleaned the room if possible.

Estimated manpower needs: 10-15

December 4th 8:30 - ????

Offload remaining semis consisting mainly of treestest trees for lighting, place trees in room and re-shape if necessary. Stage remaining decorations in general location of their use. All semis must be unloaded and out of the A Hall by 4pm.

Estimated manpower needs: 30-40

December 5th-6-7th 8:30 am - ???

Construct remaining sets, i.e. Santa's House, Hockey Rink, erect Main Tree, place trees in final locations for decorating.

December 7-8

Tree Decorating Party

December 7th 3pm – 9pm

December 8th 9am – 3-pm

December 9th

High Tea with Mrs. Claus 11:00 -3pm

December 10th TBD

Final touch up of room as needed

December 13th 6:30pm -????

Wrapping Party – A Hall

December 15th

Operation North Pole 2018

December 17th 8:30am - ????

Tear down and load out

Estimated manpower needs: *the more the better So that no one has to do too much.*



LET ONP KNOW WHAT DAYS YOU CAN HELP

SANTA [847-813- 5387](tel:847-813-5387) or info@operationnorthpole.org

Volunteers for the day's event are by invitation only and you can contact our office for more details.